Local Health Department (LHD) Letterhead

Date

RE: Name and Credentials of Enhanced Role Registered Nurse (ERRN)

On \_\_\_(Insert Date)\_\_\_\_\_\_\_\_, \_\_\_\_(Name of Advanced Practice Provider (APP) or Physician)\_\_\_\_\_\_\_\_\_\_\_\_\_ assessed \_\_\_\_\_\_(Name and Credentials of ERRN)\_\_\_\_\_\_\_\_\_ for competency to function as an ERRN in the Breast & Cervical Cancer Control Program (BCCCP). Additionally, \_\_\_(Name of Nurse Supervisor or Director of Nursing)\_\_\_\_\_\_\_ assessed the ERRN’s practice to assure it did not exceed the Registered Nurse Scope of Practice set forth in the [North Carolina Nurse Practice Act](https://www.ncleg.net/enactedlegislation/statutes/html/byarticle/chapter_90/article_9a.html) and in the [North Carolina Administrative Code](http://reports.oah.state.nc.us/ncac/title%2021%20-%20occupational%20licensing%20boards%20and%20commissions/chapter%2036%20-%20nursing/21%20ncac%2036%20.0224.pdf).

Based on the utilization of the ERRN in this agency’s BCCCP clinical program, the following clinical skills were assessed:

* Collection of History and Review of Systems
* Physical Assessment
  + Clinical Breast Exam
  + Clinical Pelvic Exam
* Collection of Specimens
  + Cervical Cytology and / or HPV Test
* Assessment per Standing Orders / Protocols
* Consults with APPs and / or Physicians per Standing Orders / Protocols
* Patient Education and Counseling
* Documentation / Billing and Coding

The Medical Director’s signature below verifies that \_\_\_\_(Name and Credentials of ERRN\_\_\_ has demonstrated the competency to perform the skills indicated above.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LHD’s Medical Director

The Nursing Supervisor’s or Director of Nursing’s signature below verifies that \_\_\_\_(Name and Credentials of ERRN)\_\_\_ conforms to NC’s Registered Nurse Scope of Practice as a BCCCP ERRN.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LHD’s Nursing Supervisor or Director of Nursing