

NCLEAD Childhood Lead Environmental Follow-up Business Rules

For Elevated Blood Lead Level (EBL) and

Confirmed Lead Poisoning (CLP) cases

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NCLEAD may refer an EBL or CLP case to the Environmental Health (EH) Program via a workflow or a case may be referred to EH by the state NC Childhood Lead Poisoning Prevention Program or other health care provider.

Environmental follow-up documentation

In the Administrative question package for the CHILD:

Event Data	🛓 Labs	A Concerns	Persons	ſ Ta	asks 🔚 Eve	ent Properties	Ø	Event History
Question Pac	ckages							
Question Pack	age			11	Name		11	Last Update
01. Administrativ	ve				Lynn EBL Child			06/17/2025
02. Demographi	ic				Lynn EBL Child			06/17/2025
03. Clinical Asse	essment				Lynn EBL Child			06/17/2025
04. Health Care	Provider Info	1			Lynn EBL Child			06/17/2025
05. Non-Propert	ty Hazards				Lynn EBL Child			06/17/2025
06. Follow-up D	ocumentation	1			Lynn EBL Child			06/17/2025
07. Medicaid Bil	lling				Lynn EBL Child			06/17/2025
08. Medicaid - H	lealth Plan				Lynn EBL Child			06/17/2025

- Enter the date the case was referred to Environmental Health (EH) in the field titled **Date referred to EH**.
- Enter the Date referral acknowledged by EH.

<u>Note</u>: The **Date referred to EH** must be entered *first* to see this field.

 For EBL cases, enter the date the environmental investigation was offered in the field **Date offered environmental investigation**. If the investigation was offered more than once, click <u>Add New</u> to enter additional date(s) the investigation was offered.

<u>Note</u>: Entry of the "Date offered environmental investigation" is not necessary for CLP cases because investigation is mandatory.



O1. Administrative - Lynn EBL Child - Blood Lead - Child No ~ Confirmed Case Information Date of Confirmed Reference Value ****** Date of confirmed EBLL **m** Date of CLP **#** Date referred to EH mm/dd/yyyy **#** Date offered environmental investigation (MUSTENTER DATE TO SEE REFUSAL DATE FIELD) mm/dd/yyyy 1 . Unable to locate patient (2nd attempt date) Enter mm/dd/yyyy **6** -Dates Failure to respond (2nd attempt date) Here mm/dat/sory * 4 Public Housing Referral ~ State mailing completed? pst



For **EBL** cases, per G.S. § 130A-131.9 (please see G.S. below)

From North Carolina General Statute § 130A-131.9. Investigation to identify lead poisoning hazards.

(a1) When the Department learns of an **elevated blood lead level**, the Department shall, upon informed consent, investigate the residential housing unit where the child or pregnant woman with the elevated blood level resides. When consent to investigate is denied, the child or pregnant woman with the elevated blood lead level cannot be located, or the child's parent or guardian fails to respond, the Department shall document the denial of consent, inability to locate, or failure to respond.

There should be documentation* of <u>at least one</u> of the following:

- 1. Investigation*
 - Enter **Date offered environmental investigation** in the **Administrative** question package for the **CHILD**.
 - Enter the **investigation date** (and any other **site visit dates**) in the *Environmental Site Activity* question package of the **PROPERTY**.

<u>Note</u>: A **PROPERTY** event (i.e., address record) should be created if one does not already exist. See "PROPERTY EVENTS" section page 18



asic Information		Notes	
event ID:	11964998	No data	available for this section
event Type:	Property 4		
acility Name:	567 Peanut Way, Sparta, NC 28675 *		
reate Date:	06/18/2025		
vestigation Status:	Open		
nked Events:	0 (View)		
tachments:	0 (Add)		
dditional Information			
data available for this costion			
Edit Event Properties	Tech	Tant T	
Event Data Available for this Section Event Data A Labs A Course	cerns 🛔 Site Information 🔗 Tasks IIII Event F	roperties O Event History	est Tr
data available for this section dit Event Properties Event Data A Labs Correction uestion Packages uestion	cerns ▲ Site Information 😪 Tasks I≣ Event F	roperties O Event History	Last Update
data available for this section dit Event Properties Event Data A Labs A Cor uestion Packages uestion Package Property Information	cerns ▲ Site Information 😪 Tasks I≣ Event F	roperties O Event History Way, Sparta, NC 28675 *	Last Update 06/18/2025
tevent Properties Event Data Event Data Labs Cor Destion Package Property Information Environmental Site Activity	cerns Site Information Tasks III Event F	roperties O Event History Way, Sparta, NC 28675 * Way, Sparta, NC 28675 *	Last Update 06/18/2025 06/18/2025
data available for this section dit Event Properties Event Data	cerns Site Information Tasks III Event F Name 567 Peanut 567 Peanut 567 Peanut	Viay, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 *	Last Update 06/18/2025 06/18/2025 06/18/2025
data available for this section dit Event Properties Event Data Labs Cor uestion Packages Property Information Environmental Site Activity XRF Readings Investigation Report	cerns ▲ Site Information 🔗 Tasks I≣ Event F II Name 567 Peanut 567 Peanut 567 Peanut	Vioperties O Event History Way, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 *	Last Update 06/18/2025 06/18/2025 06/18/2025 06/18/2025
data available for this section dit Event Properties Event Data	cerns ▲ Site Information <table-cell> Tasks I ≣ Event F I Name 567 Peanut 567 Peanut 567 Peanut 567 Peanut</table-cell>	Vioperties O Event History Way, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 * Way, Sparta, NC 28675 *	Last Update 06/18/2025 06/18/2025 06/18/2025 06/18/2025 06/18/2025

♥ 2. Environmental Site Activity - 567 Peanut Way, Sparta, NC 28675 * - Property

	Environmental Activity
County	
Alleghany County	
Select ADD NEW to add a r	ew activity. DO NOT overwrite previously entered activities!
Environmental Activity Da	e Enter Date
mm/dd/yyyy 🎬	▲
	Environmental Activity Monitoring and Reminders
Do you want to track this	roperty for annual monitoring for maintenance standard?
No 🗸	
Do you want to be remind	ed to check for abandonment clearance?
No 🗸	
ave Save & Stay Ca	ncel Help



	Environmental Activity
County	1000
select ADD NEW to add a new activity. DO NOT overwrite previously entered activities!	
Environmental Activity Date	
06/24/2025	
Add New	
Activity	
	~
	Environmental Activity Manifesian and Deminder
01 Investigation	Environmental Activity Monitoring and Reminders
02. Investigation (Preliminary Site Visit)	
03. ARPA Site Visit	
04. Water Sample Only	Toot Toot
N 05. Clearance	I I I I I I I I I I I I I I I I I I I
06. Consultation	1000
07. Site Visit/Left Offer	
08. Monitoring - Abandonment	
08: Monitoring - Abandonment 09: Monitoring - Maintenance Standard	
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit	Select type of
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit	Select type of
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application	Select type of
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application 13. PMP Quality Assurance Monitoring	Select type of activity
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application 13. PMP Quality Assurance Monitoring 14. Pre-certification Compliance Inspection	Select type of activity
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application 13. PMP Quality Assurance Monitoring 14. Pre-certification Compliance Inspection 15. Healthy Homes Assessment 15. Philipping Referent Menthematic Menthematic	Select type of activity
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application 13. PMP Quality Assurance Monitoring 14. Pre-certification Compliance Inspection 15. Healthy Homes Assessment 16. Physician Referral - Healthy Home Visit 17. Physician Referral - Lead Viel	Select type of activity
08. Monitoring - Abandonment 09. Monitoring - Maintenance Standard 10. Other type of Site Visit 11. Other Documentation - No Site Visit 12. PMP Application 13. PMP Quality Assurance Monitoring 14. Pre-certification Compliance Inspection 15. Healthy Homes Assessment 16. Physician Referral - Healthy Home Visit 17. Physician Referral - Lead Visit 18. Investigation Prava Company	Select type of activity

 Once a date is entered, and the type of investigation is chosen, additional fields appear for you to record the details of the investigation.

<u>Note</u>: If there is more than one site visit, click <u>Add New</u> to enter additional site visit dates. **DO NOT** overwrite an existing date box or all the related information will be lost.

Select ADD NEW to add a new activity. DO NOT overwrite previously entered activity.	vities!	
S Environmental Activity Date		
08/15/2023		
O Add New	Click Add New to enter additional	
Activity	site visit dates	
01. Investigation		
Investigator *		
Other lead team members		
	Record details of site visit	



 At least one site visit should serve as an *investigation* for the child <u>and</u> the CHILD event should be linked to the site visit(s) in the *Environmental* Site Activity question package of the PROPERTY.

2. Environmental Site Activity - 567 Peanut Way, Sparta, NC 28	675 * - Property Jump To	Save Save & Stay Car
Environmental	Activity	1.00.0
County	1000	
Alleghany County		
select ADD NEW to add a new activity. DO NOT overwrite previously entered activities!		
Environmental Activity Date		
08/15/2023		
Add New		
Activity		
01. Investigation		
Investigator *		
Q II		
Other lead team members		
Property Type		Too
This activity SERVES AS AN INVESTIGATION for the following case(s):		
First Case (if any) * 11803883 - Lynn EBL Child - Blood Lead - Child	Q 🛍	
Address type		
~		
Residence at time of confirmation?		

- To link the **CHILD** to the **PROPERTY** event:
 - Click the magnifying glass next to First Child's Name under "This activity serves as an investigation for the following case(s)" to search for the child.
 - Search for the child in the search window that appears, using * to conduct a wildcard search. Once found, click "Select."



Search Case

Search Criteria 🔗			Search R	Result	5		
Event ID			Event ID	11	Name	$\downarrow \uparrow$	Birth Da
Site ID			Q 118038	83	Lynn EBL Chile	d	07/25/20
Last Name	*Child*		Showing 1	to 1 of 1	entries		
First Name	Lyn*		Select	Canc	el Help		
Birth Date (Range)	mm/dd/yyyy	##					
Gender		~					
Street							
City							
State		~					
Zip Code							
Event Type		~					

The **CHILD** event should now be hyperlinked to the **PROPERTY** event.

• Click on the dropdown box to choose the **Address Type** and whether it was the child's **residence at time of confirmation**

This activity SERVES AS A	AN INVESTIGATION f	or the following case(s):	
First Case (if any) * 11803883 - Lynn EBL Chil	d - Blood Lead - Child		
Address type			
Primary	~		
Residence at time of co	onfirmation?		
Yes	~		

1. Denial of consent*

Enter the date the environmental investigation was offered in the *Administrative* question package for the **CHILD**. If the investigation was offered more than once click <u>Add New</u> to enter additional date(s) the investigation was offered. If there is a refusal, enter the refusal date(s) in the field titled **Date investigation refused**.

<u>Note</u>: To see the refusal field, you must first enter the **Date offered environmental** investigation.



2. Inability to locate*

Document (in the **Notes** box of the *Administrative* question package for the **CHILD**) at least two good faith attempts to locate the parent/guardian by contacting the health care provider and/or social services (e.g. Medicaid, WIC) for updated address/contact information.

3. Failure to respond*

Enter the dates the investigation was offered (click <u>Add New</u> to enter additional dates the investigation was offered). This should include **at least one site visit** to the residence to reach out to the family to offer an investigation. A property event should be created (if one does not already exist) and the site visit should be documented in the *Environmental Site Activity* question package of the **PROPERTY**. If the parent/guardian still fails to respond, use the **Failure to respond date** field to enter the second date the investigation was offered.

O Date referred to EH			
08/11/2023	m		
Date referral acknowledged by EH			
08/15/2023			
O Date offered environmental investigation (MUST	ENTER DATE TO SEE REF	USAL DATE FIELD)	
08/15/2023	#		
Add New	Click t	o enter additional dates investigation o	offered
Date investigation refused			
mm/dd/yyyy	₩ +	 2. Denial of consent 	
EH / Clinical person making phone contact			
	Q 🗊		
Person made contact with (first & last name - re	lationship)		
Unable to locate patient (2nd attempt date)		[]	
mm/dd/yyyy	*	3. Inability to locate	
Failure to respond (2nd attempt date)			
mm/dd/yyyy	*	4. Failure to respond	

Screenshot of *Administrative* question package for the CHILD:

(The **Notes** box and date questions for **items 2-4** are in the **Administrative** question package of the **CHILD** event and can also be accessed by using the **Environmental Follow-up Wizard**.)



	Note	S
Notes	Teel	
Clinical Notes (Prints on Surveillance Report)		
		/
Same day tests reviewed on:		
mm/dd/yyyy		
Same day test override error		
No 🗸		

User must request removal from EBL workflow after documenting an Investigation, Denial of consent, Inability to locate, or Failure to respond.

Select "Yes" to the field 'Refer case for removal from EBL workflow' under the "Environmental Follow-Up Administrative Notes" section in the *Administrative* question package of the **CHILD** event. It will go to your regional EHS for review.



	Environmental Follow-up Administrative Notes
Refer case for removal from EBL workflow	
Yes •	
CLocal EH Administrative Notes Date	
08/15/2023	
C Add New	
Local EH Administrative Notes	
Regional/State Administrative Notes Date 08/15/2023	Tes
Regional/State Administrative Notes Box	
	Tes
Accept removal of EBL Case from workflow Note: If you choose Reject you must change "Refer case Pending	e for removal from EBL workflow workflow" to NO or a blank value
* Indicates required field	
Save Save & Stay Cancel Help	



CLP CASES

For **CLP** cases, per G.S. § 130A-131.9 (please see G.S. below)

From North Carolina General Statute § 130A-131.9. Investigation to identify lead poisoning hazards.

(a) When the Department learns of **confirmed lead poisoning**, the Department shall conduct an investigation to identify the lead poisoning hazards to children and pregnant women. The Department shall investigate the residential housing unit where the child or pregnant woman with confirmed lead poisoning resides. The Department shall also investigate the supplemental addresses of the child or pregnant woman who has confirmed lead poisoning.

For **CLP** cases, there should be documentation* of an investigation at the 1.) primary residence and 2.) all addresses meeting the definition of a Supplemental address (if any).

*The primary address **PROPERTY** event should be linked to the **CHILD**. (A) site visit(s) should be entered in the *Environmental Site Activity* question package of this **PROPERTY** Event. At least one site visit should serve as an *investigation* for the child <u>and</u> the **CHILD** event should be linked to the(se) site visit(s).

*All supplemental address **PROPERTY** events should be linked to the **CHILD**. (A) site visit(s) should be entered in the *Environmental Site Activity* question package of each supplemental address **PROPERTY** event. Each supplemental address **PROPERTY** event should have at least one site visit that serves as an *investigation* for the child <u>and</u> the **CHILD** event should be linked to the(se) site visit(s).

Please list addresses that meet the definition of a **Supplemental address** in the *Supplemental addresses* notes box under the *investigation* of the *primary* residence in the **PROPERTY** Event. If there are NO addresses that meet the definition of a Supplemental address, please note this in the *Supplemental addresses* notes box.

<u>Note</u>: Data entry of the supplemental risk questions is optional. Form 3460 should be attached to the CHILD event - including interviews at different addresses.



2. Environmental Site Activity - 567 Peanut Way, Sparta, NC 28675 * - Property

First Case (if any) *	
Not answered	
Would you like to see supplemental risk questions?	
~	Supplemental risk questions
Who was interviewed? *	are OPTIONAL
Would you like to view the supplemental address definition?	
No 🗸	
Supplemental addresses	

To link the **CHILD** to the **PROPERTY** event:

- Click the magnifying glass next to First Case (if any) under "This activity serves as an investigation for the following case(s)" to search for the child.
- Search for the child in the search window that appears, using * to conduct a wildcard search. Once found, click "Select."

Search Case

Search Criteria	0	Search Results	5		
Event ID		Event ID 11	Name ↓↑	Birth Date	Event Type
Site ID		Q 11803886	Nancy ExtraCLP	01/01/2019	Blood Lead - Child
Last Name	*CLP*	Showing 1 to 1 of 1	entries		
First Name	Na*	Select Canc	el Help		
Birth Date (Range)	mm/dd/yyyy				
Gender	~				
Street					
City					
State	~				
Zip Code					
Event Type	~				
Medicaid ID					
Employer Legacy ID					



The **CHILD** event should now be hyperlinked to the **PROPERTY** event.

This activity SERVES AS AN INVESTIGATION for the following case(s):		
Pirst Case (if any) * 11803886 - Nancy ExtraCLP - Blood Lead - Child		
Address type		
Residence at time of confirmation?	Teet	Teet

• Click on the dropdown box to choose the **Address Type** and whether it was the child's **residence at time of confirmation**

To move the CLP child out of the workflow "Checklist for Mandatory Primary and Supplemental Address Investigations for CLP" once all Primary and Supplemental addresses have been investigated for the CLP case:

• Complete the section Checklist for Mandatory Primary and Supplemental Address Investigations for CLP in the Administrative question package for the CHILD and refer the case to your Regional Environmental Health Specialist for removal from the workflow.



Blank Checklist for Mandatory Primary and Supplemental Address Investigations for CLP

Checklist for Mar	ndatory Primary and Supplementa	I Address Investigatons for CLP
Primary Address Checklist		
Primary address investigated		
Investigation information entered		
patient linked to property event		
Select Primary Address		
Not answered		
Are there any addresses that meet the definition o	f a Supplemental Address?	
No 🗸		
Supplemental Address Checklist		
All supplementals investigated		
Investigation information entered		
patient linked to all supplemental addresses		
Mandated Investigation(s) Completed?		
Yes		
No		
 Unable to complete 		
State/Regional Environmental Health notes:		
		1



Completed Checklist for Mandatory Primary and Supplemental Address Investigations for CLP

Cil	ocklist for Man	datony Primany and Supplement	tal Addross Invest	igatons for CI	P	
Anima and A shales and Also alsting	ecklist for Man	datory Primary and Supplemen	ital Address Invest	igatons for CL	P	-
Primary Address Checklist	ted					
 Investigation information e 	entered					
Investigation information e	avent					
patient linked to property e	went					
Select Primary Address 1964998 - 567 Peanut Way, S	parta, NC 28675 *	* - Property	Q 📋	۲		
Are there any addresses that	meet the definiti	ion of a Supplemental Address?				
Yes						
low many supplemental addre	sses?					
1						
Select Supplement Address(es)					
1964998 - 567 Peanut Way, S	parta, NC 28675 *	* - Property	Q 🛍	۲		
Add New						
All supplemental Address Check	ated					
 Investigation information e 	entered					
2 patient linked to all supple	mental addresses					
	ddroccoc complet	tod for this nationt				
Vec	duresses complet					
103						
Mandated Investigation(s) Com	ipleted?					
y res						
Date Mandated Investigation(s)	completed OR re	eason investigation(s) cannot be com	pieted			
06/24/2025		13.18 PM				
lotes from Local Environmenta	al Health					
						1,
	ronmental Health	to remove from CLP workflow				
Refer to State/Regional Envi						
I. Refer to State/Regional Envi Yes No						
I. Refer to State/Regional Envi Yes No			OW			
Refer to State/Regional Envi Yes No Date referred to State/Regic	onal Environmenta	al Health for removal from CLP workf				
Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025	onal Environmenta	al Health for removal from CLP workf 03:18 PM				
I. Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 Vote: Mandated investigations	onal Environmenta	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			
1. Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 Vote: Mandated investigations Accept Referred	documented (acce	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			
I. Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 Vote: Mandated investigations Accept Reject Reje	documented (acce	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			
Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 lote: Mandated investigations Accept Reject Pending	documented (acce	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			
Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 vote: Mandated investigations Accept Reject Pending State/Regional Environmental I	documented (acco	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			T
Refer to State/Regional Envi Yes No Date referred to State/Regio 06/24/2025 vote: Mandated investigations Accept Reject Pending State/Regional Environmental H	documented (acco	al Health for removal from CLP workf 03:18 PM ept will remove child from CLP workf	ows)			



 NOTE: Some options you see above only appear once items are checked off. For example: The option to "Refer to Regional Environmental Health Specialist for removal from workflow" only appears once "Mandated Investigations Completed" has been marked "yes."

PROPERTY EVENTS

CREATING A PROPERTY EVENT IF ONE DOES NOT ALREADY EXIST

• Search for the primary or supplemental addresses by highlighting and copying the address listed in the "Basic Information" section of the CHILD event. Click the magnifying glass to open the search.

🖹 Q 🔒 📽 🗹		
Event Summary		LOCI
Basic Information		Notes
Case ID:	11803888	No data available for this section
Event Type:	Blood Lead - Child	
Name:	Reesee Cuplet Open Search	
Birth Date:	01/15/2020	
Gender:	Female	
Home Phone:	(777) 777-7777	
Create Date:	08/16/2023	
Investigation Status:	Open	
Linked Events:	0 (View)	
Attachments:	0 (Add)	
Additional Information	ion	
Edit Event Properties Cop	by Case	
Event Data	🛦 Concerns 🛔 Participants 🖾 Tasks 🗮 E	Event Properties O Event History

 Search for the address in the search window that appears, using * to conduct a wildcard search. Since no **PROPERTY** event for this address exists, no results are found. You must create a **PROPERTY** event for it by clicking **Create New**



Search Case							Search Clear Can
Search Criteria		Se Se	arch Re	sults			
Event ID		Ev	ent ID	J↑ Name	↓↑ Event Type	Status	Create Date
External ID						No data available in table)
Name		Sh	owing 0 to	0 of 0 entries			
Street	*567*Peanut*	s	elect	Create Record for Si	e Cancel He	lp	
City							
State		~					
Zip Code							
Event Type	Property	~					
Search Options		$\mathbf{\circ}$					
Sort By	Create Date	~					
Sort Order	Descending	~					
Search History	Search Soundex						
Leave Window Open							
Search Clear Create	New	Te					

• In the window that opens, choose "Property" as the Event Type. Search for the address again by clicking **Select Site** and entering the address in the appropriate fields.

Create Event - Property	🕒 Search - Work - Microsoft Edge					
Event Information	https://nclead-test.dph.ncdhhs.gov/searchParty.do?topPage=createCase.do%3FproductCode%3DINV&Restriction=Product.Code%3D%27INV%27%20a					
Event Type:*	Search Organization Party			Search		
Property ~	Search Criteria	Search Results				
Select Site	Site ID	Name	11 Street Address 11 C	City 🕼 State 📑 Zip Code		
	Name	Q 567 Peanut Way, Sparta, NC 28675 *	567 Peanut Way S	Sparta NC 28675		
Add Organization	City	Showing 1 to 1 of 1 entries				
Name	State 🗸	Select Cancel Help				
	Zip Code					
Site Information	Street *567*Peanut*					
Street 1 *	Search Options 📀					
	Sort By Name 🗸					
Street 2	Sort Order Ascending 🗸					
	Search History Search Soundex					
City * State	Search Clear Create New					
N						
County						
~	I IAST IA					
Save Cancel Help	1050 10					

• Once found, click **Select** to auto-populate the Site Information. Click **Save**.



Create Event - Property

Event Information				
Event Type:*				
Property 🗸				
Select Site 🕲 Clear				
Add Organization				
Name				
Site Information				
Street 1 *				
567 Peanut Way				
Street 2				
City *	State *		Zip Code *	
Sparta	NC	~	28675	
County				
Alleghany County				
Save Cancel Help				

• If site is *not* found, manually enter the address of the site in the Site Information section. Click **Save**.

You will be taken to the main dashboard page for the **PROPERTY** event.



Environmental samples

The *one* highest test result for each sample type below should be entered. Click on the **Lab Results** tab of the **PROPERTY** event to enter environmental sample results.

- Dust (highest for each type below)
 - Window trough
 - Window sill
 - Floor
- Paint
- Soil
- Water

Event Summary	
Basic Information	
Case ID:	11803884
Event Type:	Property
Name:	567 Peanut Way, Sparta, NC 28675 *
Create Date:	08/15/2023
Investigation Status:	Open
Linked Events:	1 (View)
Attachments:	0 (Add)
Additional Information	
Linked Cases	
Linked Case: 11803883 - Lynn EBL Child - 567 Peanut Way,	Sparta, NC 28675 [Open]
Edit Event Properties Copy Case	
Event Data 🕹 Labs 🔺 Concerns 🛔 Participan	ts
Labs	
No data available for this section	
Add Lab Result Opdate Lab Result	
Add Lab Result - 567 Peanut Way Sparta NC	28675 * - Property
Add Edb Result vor r cundt May, opara, re	
l ab Results	
Lab Results	
✓	
Environmental Sample	
Water Sample - New	



Important note: An **Order Number must** be entered or additional environmental sample results may be **overwritten**. If you do not know the Order Number, please enter the sample collection date.

For inorganic chemistry results from the **State Lab** the first part (ES051916), is the Order Number. The second part (0117001, 0117002, and 0117003) is the **Lab Sample Number**.

ES051916-0117001 ES051916-0117002 ES051916-0117003

Please see examples showing entry of environmental sample analysis results below.

<u>Water Sample Lab Results:</u> Choose "Water Sample" from the dropdown box labeled Lab Results at the top. At a minimum, please enter a value for all highlighted fields.

Choose "Lead Wat-mCnc || Lead" as the **Test Description**.

To add additional water sample results, click Add New

To choose the lab and ordering facility, click the magnifying glass, enter search terms, and click **Search**. Once the right lab or ordering facility has been located, click **Select** to auto-populate the appropriate fields.



Lab Results				
Lab Results				
Water Sample - New 🗸				
Order Info				
Order Number *	Collection Date *			Date Received
WS081423	06/24/2025			06/24/2025
System Name	Sample Type			Collector Name
Oyden Hand	Treated water		~	Natalie Locklear
Source of Water	Treatment Type			Penort Status
Community/Municipal				Nyon ont
Report Date				
mm/dd/yyyy				
Tasta				
Let Cample Number *	Field Sample Number *			Camala Draw Tuna *
USDR1423-0017001	Field Sample Humes			Sample Draw Type
Woud 1420-001100-				
Lead WatmCnc II Lead	~			
	Comparing Dalight			Collection Time I
Test Local Description	Samping Point Kitchen			Collection Time -
	Nithen			05.00
Result Value (numeric only)	Original Result value			Units
and the first state of the stat	<0.000			mgr.
If Original Result Value is below detection (i.e., has ~), how result cand field blank	Reference kange			Result
	Deres M Date			-
Hazard *	Result Date		-	
	mm/dd/yyyy			
Add New				
Lab Facility				
Lab Facility Lab Facility *				
Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (5	919) 733-3937			Q
Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (5 Lab Facility (Other)	919) 733-3937			Q 8
Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (Lab Facility (Other) If Lab facility cannot be found using magn	919) 733-3997 ifyingglass above			Q 8
Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (Lab Facility (Other) If Lab facility cannot be found using magnName	919) 733-3997 ifyingglass above			Q B
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Lab Facility Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 [(Lab Facility (Other) If Lab facility cannot be found using magnNameAddressPhone CLLA Crdering Facility	919) 733-3997 iffyingglass above	t	Clic o s	k magnifying glass earch for facilities
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Lab Facility Lab Facility Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 [(Lab Facility (Other) If Lab facility cannot be found using magnNameAddressPhone CLLA Crdering Facility Ordering Facility Ordering Facility Ordering Facility It Lab facility cannot be found using magn It Lab facility cannot be found using magn It lab facility cannot be found using magn	919) 733-3997 iifying glass above :ES RD, SPARTA NC 28675 J (336) 372-881 fying glass above	3 Search	Clic O S Refe	k magnifying glass earch for facilities
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Lab Facility Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (Lab Facility (Other) If Lab facility cannot be found using magnNameAddressPhone CLLA Ordering Facility Ordering Facility Ordering Facility Ordering Facility I ALLEGHANY COUNTY ENVIRONMENTAL HEALTH 157 HEALTH SERVIC Ordering Facility (Other) If Lab facility cannot be found using magni	919) 733-3997 iifyingglass above 2ES RD, SPARTA NC 28675 J (336) 372-881 fyingglass above	3 3 Search Search ten Match Type Search Search	Clic OS Refe	k magnifying glass earch for facilities
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Lab Facility Lab Facility Lab Facility NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (Lab Facility (Other) If Lab facility cannot be found using magrNameAddressPhone CLIA Ordering Facility Ordering Facility Ordering Facility Ordering Facility I ALLEGHANY COUNTY ENVIRONMENTAL HEALTH 157 HEALTH SERVIC Ordering Facility (Other) If Lab facility cannot be found using magni	919) 733-3997 iifyingglass above 2ES RD, SPARTA NC 28675 J (336) 372-881 fyingglass above	3 3 Search Search ten Match Type Search Search Ro Showing	Clic OS Refe m(s): Clea sults 0 to 0 o	k magnifying glass earch for facilities



<u>Environmental Sample Lab Results</u>: Choose "Environmental Sample" from the dropdown box labeled Lab Results at the top. At a minimum, please enter a value for all highlighted fields as shown in the screenshot below.

Lab Results		
Lab Results		
Environmental Sample		
Order Info		
Order Number *	Collection Date *	Date Received
ES081423	06/24/2025	06/24/2025
Collector Name *	Collector Phone *	Report Status
LHD	999-999-9999	
Report Date		
mm/dd/yyyy 🗎		
Tests		
Lab Sample Number *	Field Sample Number *	Specimen Source *
0117001	D5	Dust
Surface Type *		Dust only. Floor, sill, trough
Floor v	en en en ale a la la la la cana ana ale a cana a la la la	
Sample Description * Description from the form yo	ou sent to the lab. It is not on the paper lab i	report
Kitchen		
Test Description	Test Local Description	
Lead XXX-mCnt Lead:		
Result Value (numeric only)*	Original Result Value *	Units *
M Osisinal Basuk Value is below detection (i.e., has "e"). Issue Basuk Value	< IU Depending Limit	Decut
field blank	Reporting Limit	Kesuit
Dust Wine Length in Inches	Duct Wine Width in Inches	Dust Wine Area in inches
12	12	144
Recomputed Result	-	Dust only. Only if dust wine is not 12y12
		Dust only. Only if dust wipers not 12x12
Hazard *	Result Date	
N0 ~	06/24/2025	
Add New		
Lab Facility		
Lab Facility *		
NC State Laboratory 4312 District Dr Po Box 28047, Raleigh, NC 27607 (S	19) 733-3937	Q 🗄
Lab Facility (Other)		N N
If lab facility cannot be found using magni	fyingglass above	<u> </u>
Name		
		Click magnifying glass
Address		Click magninging glass
		to search for facilities
Phone		
		K
CLIA		\mathbf{X}
Ordering Facility		
ALLEGRANT COUNTY ENVIRONMENTAL HEALTH 157 HEALTH SERVIC	ED NU, DMARTA NG 20670 (336) 372-8813	Q 8
If lab facility cannot be found using magn	fying glass above	



XRF Readings

• The one highest XRF reading for paint should be entered. Click on the **Event Data** tab of the **PROPERTY** event to enter XRF results

<u>Note</u>: Entry of information under the XRF Machine and Calibration Information sections are optional.

11964998	
Property	
567 Peanut Way, Sparta, NC 28675 *	
06/18/2025	
Open	
0 (View)	
0 (Add)	
	11964998 Property 567 Peanut Way, Sparta, NC 28675 * 06/18/2025 Open 0 (View) 0 (Add)

Additional Information	
No data available for this section	
Edit Event Properties	
Event Data 🕹 Labs 🔺 Concerns 🌢 Site Information 🐼 Tasks	Event Properties O Event History
Question Packages	
Question Package	Name
1. Property Information	567 Peanut Way, Sparta, NC 28675 *
2. Environmental Site Activity	567 Peanut Way, Sparta, NC 28675 *
3. XRF Readings	567 Peanut Way, Sparta, NC 28675 *
4. Investigation Report	567 Peanut Way, Sparta, NC 28675 *
5. Follow-up Documentation	567 Peanut Way, Sparta, NC 28675 *

567 Peanut Way, Sparta, NC 28675 *

View Question Package

6. Administrative



	1	XRF Machine	
F Make	XRF Serial Number	Mode of Operation	1001
erence Standard/NIST SRM Used (miligrams per centimeters squared	2	OPTI	ΟΝΑΙ
bration Check Tolerance Used (plus or minus) Niton_+/- 0.2 Heure	sis 0.8 - 1.2		Loci
ibration Date	- Ci	alibration Information	
n/dd/yyyy 🗎			
		XRF Readings	
XRF Sample Date			
Add New Location			Side
Substrate			
Condition	Color	XRF Reading	
XRF Reading CDC Format			
Result	Hazard	Is this an XRF reading for paint?	
~		·	~



<u>All</u> site visits should be documented in the *Environmental Site Activity* question package of the **PROPERTY** event <u>including</u> clearance, consultation, annual monitoring site visits and the like. This <u>includes</u> investigations and related site visits for child occupied and proposed child occupied facilities – even if not related to an elevated blood lead level.

The *Investigation Report* question package must be completed for all **PROPERTY** Events that have had an **investigation**.

Basic Information	
Event ID:	11964998
Event Type:	Property
Facility Name:	567 Peanut Way, Sparta, NC 28675 *
Create Date:	06/18/2025
Investigation Status:	Open
Linked Events:	0 (View)
Attachments:	0 (Add)
Additional Information	
No data available for this section	
Edit Event Properties	
Edit Event Properties	Concerns 🛔 Site Information 🐨 Tasks 🔚 Event Properties 📀 Event History
Edit Event Properties	Concerns Site Information Tasks III Event Properties O Event History
Edit Event Properties	Concerns Site Information Tasks IE Event Properties O Event History
Edit Event Properties	Concerns ▲ Site Information I Tasks I Event Properties O Event History I Name 567 Peanut Way, Sparta, NC 28675 *
Edit Event Properties	Concerns Site Information Tasks Event Properties O Event History Name 567 Peanut Way, Sparta, NC 28675 * 567 Peanut Way, Sparta, NC 28675 *
Edit Event Properties	Concerns ▲ Site Information ♥ Tasks
Edit Event Properties Event Data Labs Question Packages Question Package 1. Property Information 2. Environmental Site Activity 3. XRF Readings 4. Investigation Report	Concerns Site Information Tasks Event Properties O Event History Name 567 Peanut Way, Sparta, NC 28675 * 567 Peanut Way, Sparta, NC 28675 *
Edit Event Properties Event Data Cuestion Packages Question Package 1. Property Information 2. Environmental Site Activity 3. XRF Readings 4. Investigation Report 5. Follow-up Documentation	Concerns Site Information Tasks Event Properties O Event History

View Question Package



Did Regional Specialist send investigation report to LHD?		
	~	
Date Investigation Report Sent to LHD		
mm/dd/yyyy	#	
Notice Investigation Report sent to Property Owner/Resident	s	
O Date report was sent to Property Owners/Residents		
06/24/2025	m D L	
Add New		
Remediation required?		
	*	
Notes		
Notes		
All Clearance site visits must be entered in the Environ	nmental Site Activity question	n package
Enter the Environmental Arthuby Date for the Classroom all	a unall all Chasses Classenes at	

- When a property is remediated all clearance and monitoring site visits should be documented in the *Environmental Site Activity* question package of the **PROPERTY** event.
- For remediation methods abandonment and maintenance standard:
 - The **PROPERTY** event should be set up with **reminder dates for monitoring**.

<u>Note</u>: To set up reminder dates, open the *Environmental Site Activity* question package of the **PROPERTY** event and scroll to the bottom of the page.

 Monitoring site visits, additional clearance visits and the like should be entered in the *Environmental Site Activity* question package.



Documentation of Lead poisoning hazards

Property Information Question Package

- Lead poisoning hazards related to lead-based paint or otherwise related to a primary or supplemental address should be documented in the *Property Information* question package under the **PROPERTY** event.
- If **no lead poisoning hazards were found** during this investigation, document that by clicking on the radio button for "No Hazards Found" and type in the date of the investigation.



1. Property Information - 5555 Test	Lane, Raleigh, N	Jump To -	Save Sa	ve & Stay	Canc
	Property Information				
Street address					
5555 Test Lane					
City					
Raleigh					
State					
NC 🗸					
Zip code					
27615					
County					
Wake County 🗸					
Census Tract					
Year Built					
Please ensure a valid year is entered					
Were Hazards Found at the Address?					
No Hazards Found Hazards we	ere found				
Date of Investigation Where no Hazards Found					
08/16/2023					
Add New					
For Hazards not related to the specific property, pleas Hazards	se also record the hazards in the	Child Event(s) Q	lestion Packa	age - Non-F	Proper
Hazards Identified at the address					
Interior Paint					
Exterior Paint					

• If **any lead poisoning hazards were found** during this investigation, click on the radio button for "Hazards were found" and then click the box to check off the hazards listed that were found during the investigation.



	Property Information				
Street address	1000		~~~		
5555 Test Lane					
City					
Raleigh					
State					
NC 🗸					
Zip code					
27615					
County					
Wake County 🗸					
Year Built	Test		st		
Please ensure a valid year is entered					
Were Hazards Found at the Address?	Hazards were found				
For Hazards not related to the specific prop	perty, please also record the hazards in the Child Event(s)) Question Pa	ickage - Non-Pi	roperty H	lazards
Hazards Identified at the address					
Exterior Paint					
Paint - Other					
Miniblinds					
Soil					
Dust					
vvaler					

• For **other lead poisoning hazards** (besides paint, miniblinds, soil, dust and water), please check the box for "Other Hazard" and specify the hazard in the

text box in the *Property Information* question package under the **PROPERTY** event.

• For lead poisoning hazards *NOT directly related to the primary or supplemental address* (e.g. pottery, traditional medicines, jewelry and the like), these hazards should ALSO be documented in the *Non-Property Hazards* question package under the CHILD event.

NLEAD Surveillance System		
Event Data 🔺 Labs 🔺 Concerns 🛔 Persons 😵 T	asks IIII Event Properties O Event History	
Question Packages		
Question Package	11 Name	Last Update
01. Administrative	Lynn EBL Child	06/17/2025
02. Demographic	Lynn EBL Child	06/17/2025
03. Clinical Assessment	Lynn EBL Child	06/17/2025
04. Health Care Provider Info	Lynn EBL Child	06/17/2025
05. Non-Property Hazards	Lynn EBL Child	06/17/2025
06. Follow-up Documentation	Lynn EBL Child	06/17/2025
07. Medicaid Billing	Lynn EBL Child	06/17/2025
08. Medicaid - Health Plan	Lynn EBL Child	06/17/2025

- Enter potential lead poisoning hazards from notes or conversations about an environmental history under <u>Possible non-property lead sources</u>
- Once potential lead poisoning hazards have been confirmed through lab testing or XRF readings from an investigation, enter them under <u>Definite</u> <u>non-property lead sources</u>



	Legacy (Documented/Suspected Sta	atus Unknown)
	No data required for this sect	tion
	Possible (Based on notes and environ	nmental history)
sible non-property lead sources (Based	d on notes and environmental history)	
Traditional medicine - Possible		
Hobby of household member - Pos	sible	
Pottery, imported or improperly fired	1 - Possible	
Patient occupation - Possible		
Candy - Possible		
Jewelry - Possible		
Toys - Possible		
Spices - Possible		
Cosmetics - Possible		
Occupation of household member -	Possible	
Other - Possible		
	Definite (Based on sample results fro	m investigation)
inite non-property lead sources Based	on sample results from investigation)	
Traditional medicine - Definite		
Hobby of household member - Defi	nite	
Pottery, imported or improperly fired	1 - Definite	
Patient occupation - Definite		
Candy - Definite		
Jewelry - Definite		
Toys - Definite		
Spices - Definite		
Cosmetics - Definite		
Occupation of household member -	Definite	
Other - Definite		

Follow-up documentation Question Package

The **Follow-up Documentation** question package should be used to document additional information related to the case.

- Use the **CHILD** event follow-up documentation question package for information related to the **child** (Example: Child plays with fishing weights).
- Use the **PROPERTY** event follow-up documentation question package for information related to the **PROPERTY** (Example: On 12/05/2014 conducted a phone consultation with property owner regarding remediation).



Note: Please take care to use the *appropriate* event type for documentation notes.

- Enter the date of the note. Additional fields will appear.
- o Enter note details.
- Make sure to include your name in the "Notes documented by (select NCLEAD User)" section so we know who authored the note. You can either type your username or use the magnifying glass to search.

Attachments

Attachments related to the CHILD such as Form 3651 and 3460 should be attached to the CHILD event.

Attachments related to investigation of the primary and supplemental addresses should be attached to the **PROPERTY** event such as the Investigation report, Environmental sample analysis results and the like.



ANNUAL MONITORING FOR MAINTENANCE STANDARD

Use NCLEAD to record all Annual Monitoring and/or Clearance site visits in the Environmental Site Activity Question Package of the **PROPERTY** event.

For Activity = "09. Monitoring – Maintenance Standard", OR Activity = "05. Clearance", when you select Remediation Method = "Maintenance Standard", a field named **"Date Property Failed Clearance/Monitoring**" opens up

• **Date Property Failed Clearance/Monitoring** is the date the lab samples were collected. You will not be able to enter this date until <u>after</u> the results are received showing a hazard.

A field named "Date Property Passed Clearance/Monitoring" also opens up.

• **Date Property Passed Clearance/Monitoring** is the date the lab samples were collected. You will not be able to enter this date until <u>after</u> the results are received showing no hazard.



	Environmental Activity		
County			
Select ADD NEW to add a new activity. DO NOT overw	rite previously entered activities!		
S Environmental Activity Date			
06/24/2025			
◆ Add New			
Activity			
05. Clearance	~		
Investigator *			
	Q 11		
Property Type			
	×		
This activity SERVES AS AN INVESTIGATIO	ON for the following case(s):		
First Case (if any) *			
Not answered			Q 🛍
Would you like to see supplemental risk que	stions?		
No	*		
Would you like to view the supplemental add	dress definition?		
No	• S		
Remediation method			
Maintenance Standard	~		
Remediated according to plan?			
Yes	~		
Plan modified on site?			
Yes	~		
Passed visual?			
Yes	~		
Environmental samples collected?			
Yes	J J L		
Environmental results received from lab?			
Yes	~		
Hazards indicated based on environmental I	ab results?		
Yes	~		
Date Property Passed Clearance/Monitoring	- Enter date of this visit if property passed clear	ance/monitoring	
mm/dd/yyyy		TESL	
Date Property Failed Clearance/Monitoring	Enter date of this visit if property ailed clearance	e/monitoring	
mm/dd/yyyy		5	
Notes (1)			
			h
En	vironmental Activity Monitoring and Rem	inders	
Do you want to track this property for annual monitor	oring for maintenance standard?		



Note: General Statute investigation and remediation requirements apply to pregnant women as well as children who have elevated blood lead levels greater than or equal to 5 micrograms per deciliter (see below)

From North Carolina General Statute § 130A-131.9. Investigation to identify lead poisoning hazards

(b) The Department shall also conduct an investigation when it reasonably suspects that a lead poisoning hazard to children or pregnant women exists in a residential housing unit or child-occupied facility occupied, regularly visited, or attended by a child less than six years of age or a pregnant woman.

For pregnant EBL cases:

(a1) When the Department learns of an **elevated blood lead level**, the Department shall, upon informed consent, investigate the residential housing unit where the child or pregnant woman with the elevated blood level resides. When consent to investigate is denied, the child or pregnant woman with the elevated blood lead level cannot be located, or the child's parent or guardian fails to respond, the Department shall document the denial of consent, inability to locate, or failure to respond.

For pregnant CLP cases:

(a) When the Department learns of **confirmed lead poisoning**, the Department shall conduct an investigation to identify the lead poisoning hazards to children and pregnant women. The Department shall investigate the residential housing unit where the child or pregnant woman with confirmed lead poisoning resides. The Department shall also investigate the supplemental addresses of the child or pregnant woman who has confirmed lead poisoning.

From North Carolina General Statute § 130A-131.9C. Abatement and Remediation

(a) Upon determination that a child less than six years of age or a pregnant woman has a confirmed lead poisoning of 10 micrograms per deciliter or greater and that child or pregnant woman resides in a residential housing unit containing lead poisoning hazards, the Department shall require remediation of the lead poisoning hazards. The Department shall also require remediation of the lead poisoning hazards



identified at the supplemental addresses of a child less than six years of age or a pregnant woman with a confirmed lead poisoning of 10 micrograms per deciliter or greater.

Pregnant Women EBL cases

(→Refer to full instructions/screenshots for child EBL cases beginning on page 3)

For **EBL** cases, there should be documentation* of an investigation at the 1.) primary residence, denial of consent to investigate, inability to locate the case, or failure to respond once contact has been made.

- 1. Investigation*
 - a. Enter **Date offered environmental investigation** in the **Administrative** question package for the **PREGNANT WOMAN**.
 - b. Enter the **investigation date** (and any other **site visit dates**) in the **Environmental Site Activity** question package of the **PROPERTY**.
- 2. Denial of consent*

Enter the date the environmental investigation was offered in the *Administrative* question package for the **PREGNANT WOMAN**. If the investigation was offered more than once click <u>Add New</u> to enter additional date(s) the investigation was offered. If there is a refusal, enter the refusal date(s) in the field titled **Date investigation refused**.

<u>Note</u>: To see the refusal field, you must first enter the **Date offered environmental** investigation.

3. Inability to locate*

Document (in the **Notes** box of the *Administrative* question package for the **PREGNANT WOMAN**) at least two good faith attempts to locate the parent/guardian by contacting the health care provider and/or social services (e.g. Medicaid, WIC) for updated address/contact information.

4. Failure to respond*

Enter the dates the investigation was offered (click <u>Add New</u> to enter additional dates the investigation was offered). This should include **at least one site visit** to the residence to reach out to the family to offer an investigation. A property event should be created (if one does not already exist) and the site visit should be documented in the *Environmental Site Activity* question package of the **PROPERTY**. If the woman still fails to respond, use the **Failure to respond date** field to enter the second date the investigation was offered.



Pregnant Women CLP cases

(→Refer to full instructions/screenshots for child CLP cases beginning on page 8)

For **CLP** cases, there should be documentation* of an investigation at the 1.) primary residence and 2.) all addresses meeting the definition of a Supplemental address (if any).

*The primary address **PROPERTY** event should be linked to the **PREGNANT WOMAN**. (A) site visit(s) should be entered in the *Environmental Site Activity* question package of this **PROPERTY** Event. At least one site visit should serve as an *investigation* for the pregnant woman <u>and</u> the **PREGNANT WOMAN** event should be linked to the(se) site visit(s).

*All supplemental address **PROPERTY** events should be linked to the **PREGNANT WOMAN**. (A) site visit(s) should be entered in the **Environmental Site Activity** question package of each supplemental address **PROPERTY** event. Each supplemental address **PROPERTY** event should have at least one site visit that serves as an *investigation* for the pregnant woman <u>and</u> the **PREGNANT WOMAN** event should be linked to the(se) site visit(s).

Please list addresses that meet the definition of a **Supplemental address** in the *Supplemental addresses* notes box under the *investigation* of the *primary* residence in the **PROPERTY** Event. If there are NO addresses that meet the definition of a Supplemental address, please note this in the *Supplemental addresses* notes box.

<u>Note</u>:

- Data entry of the supplemental risk questions is optional.
- Form 3460 should be attached to the PREGNANT WOMAN event including interviews at different addresses.
- Attach Lead and Pregnancy Risk Questionnaire DHHS Form 4116 (<u>English/Spanish</u>) to the PREGNANT WOMAN event
- Attach Prenatal Referral to the PREGNANT WOMAN event

Policy Note (6/23/20): As long as the investigation has been started before the baby has been born, then the investigation can be completed after the birth if the woman has the baby in the meantime.

 Covid-19 changes that limit time at the house means that the environmental investigation starts with a phone interview. This phone interview counts as the start of the investigation and should be recorded in NCLEAD.

Periodically check the following workflows (under heading **6**. Environmental Health) for prenatal cases that need follow-up:



- a. CLP Pregnant Women Cases in need of environmental follow-up: Complete Check List
- b. EBL Pregnant Women Cases in need of environmental follow-up