

Recommended Checklist for Asbestos Abatement Activity

INTRODUCTION:

Records, documents, and verifications that should be provided following completion of asbestos abatement projects.

Check North Carolina Accreditation

- [Make sure that individuals are currently accredited by North Carolina's Health Hazards Control Unit \(HHCU\) in the appropriate category.](#) (Inspector, Management Planner, Designer, Supervisor, Worker, Air Monitor/Supervising Air Monitor). Ask for a photocopy of their individual accreditation card.

Asbestos Inspection Report

- Buildings must be thoroughly inspected for potential asbestos containing materials (ACM) by a NC-accredited asbestos inspector before beginning any demolition or renovation activity. The inspector should provide a report on the inspection identifying the type, location, condition, and amount of ACM. The report may also contain recommended response actions.

Permit (if applicable)

- An asbestos removal permit must be obtained from HHCU if more than 35 cubic feet, 160 square feet, or 260 linear feet of regulated asbestos-containing materials (aka friable) will be removed. For details see [Steps for Demolition, Renovations, and Asbestos Removal.](#)

Design (if applicable)

- An asbestos abatement design shall be prepared by an accredited abatement designer for each individually permitted removal of more than 3000 square feet (281 square meters), 1500 linear feet (462 meters) or 656 cubic feet (18 cubic meters) of regulated asbestos containing materials conducted in public areas. **For schools, a design is required for any response action for friable removals other than small scale short duration repairs.**

Air Monitoring Plan (if applicable)

- A NC accredited supervising air monitor shall prepare an abatement project monitoring plan for individually permitted removal of more than 3000 square feet (281 square meters), 1500 linear feet (462 meters), or 656 cubic feet (18 cubic meters) of regulated asbestos containing materials in public areas.

Final Visual and Air Sampling Report Including Clearance Report

- For all individually permitted asbestos removals of regulated asbestos containing materials a report shall be provided to the owner on visual inspections and ambient and final clearance air sampling. This report shall be provided by the NC accredited Supervising Air Monitor.

Waste Shipment Record

- A [waste shipment record](#) shall be provided to HHCU for all individually permitted asbestos removals projects. The waste shipment record shall be provided within 45 days of the completion of the project.

Other Potential Records

- Medical Clearance for Respirator Use, Respirator Training, Certificate of Insurance Coverage, Safety Data Sheets, Exposure Assessment Data, Daily Project Logs/Checklist

[American Rescue Plan Act](#) Notifications

- [Pre-Abatement Notification](#). At least 10 calendar days before asbestos abatement starts, submit an ARPA notification to HHCU. **This includes both friable and non-friable removals.**
- Post Abatement Notification. Within 45 calendar days following the date on which an abatement is completed, a final clearance report shall be submitted to HHCU.

Replacement Materials

- Documentation that replacement material does not contain more than 1 percent asbestos. Confirmation by either a safety data sheet, letter from manufacturer, or laboratory test.