



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor
DEV DUTTA SANGVAI • Secretary
KELLY KIMPLE • Director, Public Health

September 15, 2026

MEMORANDUM

TO: North Carolina School Administrators, Nurses and Staff

FROM: Anne Odusanya, Assistant Director
Whole Child Health Section *AO*
Division of Child & Family Well-Being

Jenny Myers, Branch Director
Immunization Branch *JM*
Division of Public Health

SUBJECT: Annual Immunization Compliance Reporting for Private Schools

All North Carolina public, private, and religious schools are required annually to report on the immunization status of all students in kindergarten, seventh grade, and twelfth grade ([G.S. 130A-155\(c\)](#)).

How to Submit your Report

- Reports must be completed online [via this link](#).
- Students must be compliant with all requirements within 30 calendar days from the first day of school attendance.
- Compliance reports are due no later than **November 1, 2026**. The report is open and submissions may be completed at any time before the deadline.
- Instructions and worksheets are available for download via the above link and may be used to collect data needed before entering your individual school information online.
- Immunization Report questions can be directed to immunization.reports@dhhs.nc.gov.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • IMMUNIZATION BRANCH

LOCATION: 65 Moore Dr, Durham, NC 27703

MAILING ADDRESS: 1917 Mail Service Center, Raleigh, NC 27699-1917

www.ncdhhs.gov • TEL: 919-707-5500 • FAX: 919-870-4824

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Annual Reporting Webinar on September 29, 2026, at 12pm

The North Carolina Immunization Program (NCIP) will host a webinar on September 29, 2026, at 12pm ET to provide instructions on completing the report, information on immunization requirements, and a forum to answer any questions regarding immunization reporting.

[Please register in advance to attend.](#) If you are unable to join on a computer, you can dial in at US: +1 669 254 5252. Meeting ID: 165 161 5309 Passcode: 330766

Please ensure this information is shared with appropriate staff members.

Thank you for your support of children's health and childhood immunizations.

Cc: Regional School Health Nurse
 Regional Immunization Consultants
 Regional Immunization Nurse Consultants
 Anne Odusanya, DrPH, MPH, Assistant Director for the Division of Child and Family Well-Being, Whole Child Health Section
 Dr. Ellen Essick, DPI Section Chief
 Dr. Zack Moore, Epidemiology Section Chief
 Amanda Fuller Moore, PharmD, Deputy Epidemiology Section
 Bobby Dixon, Director, Department of Non-Public Education