**STANDARD Sample Generic Report**

Local county commissioners and boards of health

1. **Introduction**

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT’s) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

1. **Role of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County Commissioners and Board of Health**

* Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
* Appoint members of the local team as identified by the membership.

1. **Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action**

In \_\_\_\_\_\_ , the \_\_\_\_\_\_\_\_\_\_ County CFPT reviewed \_\_\_\_\_ child deaths and identified \_\_\_\_\_ system problems and recommendations for future prevention efforts. Below are highlights:

|  |  |  |  |
| --- | --- | --- | --- |
| **Cause of Death** | **System Problem Identified** | **Recommendation** | **Proposed Action** |
| Prematurity due to rupture of membranes | Lack of prenatal care | Provide educational information to the community about the importance of prenatal care | The Health Department will feature information on the web and other social media about prenatal care as well as continuing to provide information through the Prenatal Clinic |
| Injuries due to motor vehicle crash; toxic effect of Ethanol | Underage drinking | Set up a telephone tree for children to call and get a ride home when under the influence something specific for kids in rural areas | A Students Against Drunk Driving (SADD) program has been implemented at our local high school |
| Undetermined (co-sleeping) | Co-sleeping with Mom and brother due to lack of funds to purchase a crib | Apply for Kids for Cribs Grant | Cribs 4 Kids and the Alamance Family Partnership received a matching grant and purchased 60 pack-n-plays and have distributed 30 to low income families |
| Undetermined | Lack of standardized and automatic law enforcement report to local DSS of a child death | All child deaths should be reported to DSS, especially when other children reside in the home | A meeting has been set up between our Chairperson and our police Chief. Perhaps a “checkbox” an be included on the LE\* report to indicate LE has made a report to DSS.  \*law enforcement |
| Suicide | Lack of resources/follow-up when student has a history of threat suicide | Meeting for parents through school about resources available if students threaten suicide | Chair of committee will discuss with school personnel need for making parents aware of resources |

1. **\_\_\_\_\_\_\_\_\_\_\_\_ County CFPT Activities and Accomplishments**

**Examples:**

* The annual CFPT Activity Summary was completed and sent by the date requested.
* An in-service on fire safety was provided for 15 local CFPT members.
* The team sponsored a tri-county workshop on child death scene investigation with guest. speaker- Lisa Mayhew with the Office of the Chief Medical Examiner. There were thirty-five attendees.
* Twelve team members participated in a webinar on safe sleep sponsored by the Children and Youth Branch, Division of Public Health.
* Individual reports were completed on child deaths reviewed by the team and were forwarded to the State Coordinator.

1. **Conclusion**

Thank you to the members of the \_\_\_\_\_\_\_\_\_\_\_\_County Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director or Chairperson at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, respectively, should you have any questions about this report.

Health Director

Chairperson

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March 2017