



# BECOMING A VACCINES FOR ADULTS PROVIDER

Thank you for your interest in becoming a NC Vaccines for Adults (VFA 317) provider. Review [NCIP Coverage Criteria](#) to confirm you are serving eligible adult populations and follow the steps below.

Contact us at [ncirhelp@dhhs.nc.gov](mailto:ncirhelp@dhhs.nc.gov) if you have any questions.

## Step 1

**Complete** the [VFA 317 Preliminary Enrollment Guide](#). The NCIP will contact you with an application and more information about the enrollment process.

## Step 2

**Complete** and **submit** application with supporting documents, including temperature logs, training certificates, and certificate of calibration to NCIP.



## Step 3

Once approved, you can **sign** and **submit** the NC VFA 317 Provider Agreement and vaccine management plans.



## Step 4

**Review** provider billing module and guidance sent upon approval.

## Step 5

You are now ready for your site visit.  
**Thank you** for being a North Carolina VFA 317 provider!

